



**Public Health**  
Prevent. Promote. Protect.

**Canton City Public Health**

## **PARTNERSHIP AGREEMENT – INTEGRATED NALOXONE ACCESS AND INFRASTRUCTURE GRANT**

This Participation Agreement is required for all agencies collaborating with Canton City Public Health (CCPH) Integrated Naloxone Access and Infrastructure Grant. Canton City Public Health, as the lead agency for the Canton City Public Health Overdose Education and Naloxone Distribution Program (CCPH OENDP), desires to implement and to assure the provision of the CCPH OENDP services in collaboration with community partners. The following discusses both parties' roles and responsibilities.

### **A. Responsibilities of CCPH**

1. CCPH will assist the Partnering Agency in developing and implementing naloxone distribution strategies according to the activities outlined in the CCPH OENDP work plan and which were funded by the Ohio Department of Health.
2. CCPH will facilitate the scheduling of training for staff of Partnering Agency to become trained Naloxone Furnisher.
3. CCPH will provide consultation and technical assistance to the Partnering Agency pertinent to the Partnering Agency's provision of CCPH OENDP services.
4. CCPH will provide stock of naloxone to the Partnering Agency free of charge, while supply is available and as long as Partnering Agency is adhering to their responsibilities outlined in this Agreement.
5. CCPH will educate and update Partnering Agency on all required OENDP program elements and changes, as appropriate.
6. CCPH is solely responsible for all communications with the Ohio Department of Health.

### **B. Responsibilities of [Partnering Agency], (Working under CCPH's protocol to personally furnish naloxone:**

1. [Partnering Agency] will adopt policy/procedures surrounding naloxone receipt, inventory, storage, and dispensing (personally furnishing) (template available).
2. [Partnering Agency] will attend training to become a Naloxone Furnisher and add the name of individual trained staff to their policy.
3. [Partnering Agency] will properly store naloxone per CCPH's protocol.
4. [Partnering Agency] will personally furnish naloxone per CCPH's protocol.
5. [Partnering Agency] will collect and maintain required forms and data surrounding naloxone distribution.
6. [Partnering Agency] will maintain collected data in a secure and confidential manner until it is returned to or collected by CCPH.
7. [Partnering Agency] monitor naloxone stock provided by CCPH, per CCPH's protocol and notify CCPH of reorder when stock is low.
8. [Partnering Agency] has committed to distributing \_\_\_\_\_ naloxone kits to the population they serve. However, there is not penalty for not distributing the total

number of kits; but all kits must be returned to CCPH once the partnership ends (if not renewed).

9. [Partnering Agency] understands that the availability of naloxone stock to their agency is dependent on any of the following:
  - i. Available funding through The Ohio Department of Health;
  - ii. Partnering Agency is able to meet quarterly and/or annual distribution goals;
  - iii. Adherence to CCPH protocol to personally furnish naloxone and any corresponding policies
10. [Partnering Agency] understands that the responsibilities identified above will be considered 'in-kind,' thus no compensation will be provided.

This agreement will take effect from 10/01/2019 through 09/28/2020.

CANTON CITY PUBLIC HEALTH

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James Adams, R.S., MPH  
Health Commissioner  
Canton City Public Health  
420 Market Ave N,  
Canton OH, 44702

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Date

[PARTNERING AGENCY]

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Name:

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Date

Position:

Address: